

## REQUEST FOR BOARD ACTION

---

**To:** ESD Board of Education  
**From:** ESD Finance Director, Ron Patera  
**Date:** June 5, 2015  
**Business Date:** June 8, 2015  
**Subject:** Disposition of District Property



### **RECOMMENDATION:**

To declare the attached list of furniture, books and miscellaneous pieces of district equipment as obsolete and approve of their disposal.

### **BACKGROUND AND FINDINGS:**

Pursuant to District Policy DN, the Board of Education for the Elizabeth School District has the authority to dispose of any District property not needed in the foreseeable future. The items referenced above are being recommended for disposal because they have been replaced or it is beyond repair and no longer provides a useful benefit to the district. Once the items have been declared surplus, staff will determine whether it has any salvage value. If there is salvage value it will be sold and if there is not any value, it will be properly disposed.

---

**Superintendent's Review:** \_\_\_\_\_

## February

### Dispose List

#### EHS

- 3 each School desk bent and not safe to be repaired and used
- 2 Each Office chair the seat is broken and will not stay on the chair safety issue
- Biohazard trash can that is broken and not able to be used.
- 2 each gym lights that have ballasts that are burned out non useable
- 1 each frog light from the stage. Transformer is burned up needed to be replaced

#### EMS

- 50 ea. TP dispensers that were replaced with new units.